

Annex B: Technical Offer Form

RFP-HCR-ROK-2022-009

The Provision of Comprehensive Review of the Monitoring, Evaluation and Learning Practices for UNHCR Sudan Operation

Mandatory Evaluation Criteria		Available (Pass)	Not Available (Fail)
Demonstrated experience of at least 5 years in reviewing and designing MEL system for international agencies, government, I/NGOs (essential			
Prior experience of work with UN agencies, international organizations or government entities.			
Acceptance of UNHCR general conditions of contracts for the provision of services (signed)			
Acceptance of UN suppliers code of conduct (signed)			
Technical Evaluation Criteria (Total of 70 Points)	Technical Points Distribution	Available	Not Available
Overall Response (5 Points). <i>(Bidders are required to provide evidence and supporting documents).</i>	<ul style="list-style-type: none"> • Understanding of, and responsiveness to, UNHCR requirements. • Understanding of scope, objectives and completeness of response. • Overall concord between UNHCR requirements and the proposal. 		
Methodology and Approach (30 Points). <i>(Bidders are required to provide evidence of understanding of UNHCR requirements and shows their workplan to conduct the services).</i>	<ul style="list-style-type: none"> • Quality of the proposed approach and methodology. • Suitability: To what extent the methodology is designed in response to the needs of the TOR; • Quality of proposed implementation plan, i.e. how will the applicant undertake each task, 		
Risk Management (5 Points).	<ul style="list-style-type: none"> • Risk assessment - recognition of the risks/peripheral problems and methods to prevent and manage risks/peripheral problems. 		
Organisational Capacity and Proposed Team (30 Points). <i>(Bidders are required to provide evidence of adequate experience of the firm and technical staff/engineers).</i>	<ul style="list-style-type: none"> • Professional expertise of the contractor, knowledge and experience with similar projects, contracts, clients and consulting assignments • Expertise and experience of designing and applying robust and appropriate performance monitoring and results frameworks (including expertise and experience in indicator development, testing and data collection / analysis). • Team leader: Relevant experience, qualifications, and position with consulting firm <p style="margin-left: 20px;">Team members - Relevant experience, skills & competencies</p> <ul style="list-style-type: none"> • Organization of the team and roles & responsibilities • Timelines proposed must be detailed and realistic 		

Please submit the completed signed form as part of your technical proposal.

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Company Name:

Company Focal Person Name:

Company Focal Person Tele and Email Address:

Date:

Company Stamp:

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